



Swimmer, Coach and Official Registration Agreement

Our club acknowledges and will abide to the commitment of registering **all** swimmers (including but not limited to all competitive, non-competitive, development, recreational, learn to swim within 2 weeks (14 days) of swimmers commencing participation), coaches, and officials with Swim Ontario and Swimming Canada.

Club Name: _____ Date: _____

Registrar Name: _____

Registrar Signature: _____

Club Officials Chair/Administrator Name: _____

Club Officials Chair/Administrator Signature: _____

President Name: _____

President Signature: _____

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Swimmer, Coach and Officials Membership – Detailed Information

COACHING MEMBERSHIP

All clubs must register all their coaches with Swim Ontario. Additionally all coaches must individually register for membership. From the Swimming Canada National Registration Procedure and Rules - Coaches:

Rules:

1. All Coaches working with registered SNC Swimmers must register annually as a COACH via the Swimming Canada online registration system, immediately upon becoming active in a coaching position.
2. The coach registration process includes registration with SNC, the Provincial Section and the Canadian Swim Coaches and Teachers Association (CSCTA) via the online registration system.
3. Coaches must register in one of the five (5) "Registration Categories". These categories are aligned with the CSCTA categories.
4. Registration is initiated by the club's Registrar and completed online by the coach.
5. Registration is complete when both the SNC and CSCTA registrations have been processed fully in the online registration system and the coach has met the minimum certification qualifications as stated below.
6. All Coaches must be a minimum of 15 years of age to actively coach a SNC affiliated program.
7. Those Coaches not affiliated to a Club must pursue their SNC, CSCTA and provincial swimming organization registrations directly through their Provincial Section.
8. The registration period for coaches is September 1 to August 31 of each competitive season.
9. First year Coaches (all categories) have until November 30th to complete the Community Sport Coach course OR Swimming 101 Pre-Course Workbook OR complete application in at least one of the following: Red Cross WSI / I Can Swim Teacher / Lifesaving Instructor to achieve 'Swimming Teacher in-training' status.
 - a) It is recommended that Community Sport Coaches and Swimming Teacher in-training coaches not attend sanctioned competitions unless being supervised by a mentor coach certified at least one level above. It is recommended that SNC affiliated Summer Club coaches complete the Community Sport Coach course as a minimum standard. Provincial Sections may adopt specific Summer Club coach policies.
 - b) Swimming 101 candidates are eligible to attend sanctioned competitions once the Swimming 101 course has been completed.
10. A Community Sport Coach may coach two competitive seasons at this level and prior to November 30 of their third competitive season, must progress to Level 1 Fundamental 'in-training' status.
11. Red Cross WSI / I Can Swim Teacher / Lifesaving Instructor candidates have until November 30th of their second year to become, at a minimum, Swimming Teacher 'certified'.
12. Swimming 101 Candidates have until November 30th of their second year to become, at a minimum, Level 1 Fundamentals Coach 'certified'.
13. Coaches beginning after November 30th have 30 days to complete the Community Sport Coach course OR Swimming 101 Pre-Course Workbook OR complete the Red Cross WSI / I Can Swim Teacher / Lifesaving Instructor application to achieve 'Swimming Teacher in-training' status.
 - a) It is recommended that Community Sport Coaches and Swimming Teacher in-training coaches not attend sanctioned competitions unless being supervised by a mentor coach certified at least one level above.
 - b) Swimming 101 candidates are eligible to attend sanctioned competitions once the Swimming 101 course has been completed.
14. It is incumbent upon the Coach to manage their certification levels.
15. The **minimum coach certification standards** for deck access to SNC designated meets are:
 - a. Head Coaches (A1) attending a SNC designated meets or Trials:

- NCCP Level 3 Senior Coach “in-training” status.
- b. Assistant Coaches (B) attending a SNC designated meets or Trials:
- NCCP Level 2 Age Group Coach “in-training” status.
- c. Coaches (A1 & B) attending Canadian Age Group Swimming Championships:
- NCCP Level 2 Age Group Coach “in-training” status.
- d. Coaches (A1 & B) attending a Para Can-Am competition:
- NCCP Level 2 Age Group Coach “in-training” status.

3.15 SNC designated meets are:

- Olympic, World, Commonwealth, Pan Pacific, Pan American Trials;
- Paralympic, Para Pan Pacific, Para Pan American Trials;
- Canadian Swimming Championships;
- Canadian Age Group Swimming Championships;
- Can Am Para-swimming Championships;

16. Coaches that have gone through the Coach Challenge process and have been granted “in-training” or “trained” status at a given level will, for the purposes of this policy be considered certified at the level below.

17. In the case of extraordinary circumstances, a coach that doesn’t meet any of the aforementioned requirements may appeal to the SNC Director, Domestic Operations for temporary access to a SNC designated meet.

18. For access to a Provincial level meet (i.e. non SNC designated meet) a coach that doesn’t meet any of the aforementioned requirements may appeal to their Provincial Swim Office for temporary access to such meets.

Please review the complete Swimming Canada Coach Registration Procedures and Rules attached.

Swim Ontario will be issuing coach compliance cards for the 2016-2017 season for all certified, registered coaches. These cards must be visible at all sanctioned competitions in Ontario.

If you have any questions as to your NCCP status, please contact Lindsay Taylor at lindsay@swimontario.com or Christy Yaremczuk at christy@swimontario.com

COACH MEMBERSHIP FEES

All Coaches must be successfully registered members of the CSCTA.

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| Swim Ontario Club fee | \$100.00 (included in total on Affiliation fee schedule) |
| SNC fee | \$14.00 per coach (payable in September once invoice is created) |
| Swim Ontario fee | \$10.00 Competitive Coach (payable in September once invoice is created) |
| | <ul style="list-style-type: none"> • Coaching competitive registered swimmer(s) • *Minimum NCCP certification requirement is: <ol style="list-style-type: none"> a. Fundamentals Coach CERTIFIED or b. Competitive Introduction Coach TRAINED – (MED, SW101, SW201 Completed) or c. The NCCP equivalent to the above |
| | \$5.00 Non-competitive Coach (payable in September once invoice is created) |
| | <ul style="list-style-type: none"> • Coaching non-competitive registered swimmers only • Minimum requirement of NCCP certification is Swimming Teacher CERTIFIED. |

OFFICIALS MEMBERSHIP

All clubs must register their officials with Swim Ontario/Swimming Canada. From the Swimming Canada National Registration Procedure and Rules - Officials:

Procedure and Rules:

1. All Officials must be registered annually as an Official in the SNC online registration system within two weeks (14 days) of commencing activity as an Official (taken/given clinic, officiated at swim meet).
2. The Club Registrar will submit an Additional User System Access Waiver to the PSO prior to assigning an Officials Administrator, or other club designate, to process the registration of Officials.
3. Those Officials not affiliated with a Club pursue their SNC Officials registration directly through their Provincial Swimming Organization.
4. The registration period for officials is September 1 to August 31 of each competitive season.
5. It is incumbent upon the Official to manage their certification levels.

DEFINITION: An individual pursuing officiating certification in order to volunteer qualified officiating services at a sanctioned swimming competition.

ELIGIBILITY: Individual volunteers

VALID: Registration valid September 1 to August 31

Please review the complete Swimming Canada Official Registration Procedures and Rules attached.

If you have any questions as to your official's registration, please contact Nicole Parent - officials@swimontario.com

OFFICIALS MEMBERSHIP FEES

Officials with minimum Level 1 certification as outlined in the Swimming Canada certification pathway are to be registered as a Swim Ontario/Swimming Canada Official

Swim Ontario fee **\$5.00 Official** (payable throughout season once invoice is created)

- Minimum Level 1 official

SWIMMER REGISTRATION FEES

Clubs must register all swimmers with Swim Ontario and SNC. Please refer to the Membership and Registration memo for swimmer membership fees.

Clubs must submit, sign and agree to abide by the above Swimmer, Coach and Official Membership Registration procedure.

Upon receipt of this signed Acknowledgement form and all affiliation requirements, Club Registrars and Officials Chairs will be given access to the SNC registration site to register swimmers, coaches and officials.