



All Swim Ontario affiliated clubs must collect Police Records Checks or Vulnerable Sector Checks for persons involved with member club activities. (See Procedure – Screening – Club Personnel)

Clubs are required to collect and **keep on file at the club headquarters**, a Police Records Check for persons involved with member club activities. Vulnerable Sector Checks are required to be submitted to Swim Ontario.

The club President and the club Administrator are asked to complete the form below and email it to heather@swimontario.com prior to **August 31, 2016**.

Club: _____

Address: _____

is in full compliance of Swim Ontario's Screening – Club Personnel procedure. Police Records Checks/Offence Declarations are duly filed at our office and Vulnerable Sector Checks/Offence Declarations have been submitted to Swim Ontario. Attached is a list of names identifying who and what type of screening has been submitted.

President (please PRINT)

Club Administrator (please PRINT)

Signature

Signature

Date

Date