



MASTERS CLUB APPLICATION
Swim Ontario Masters Committee recognized Club
***Optional / Applicable Information**
(ONLY COMPLETE APPLICATIONS WILL BE ACCEPTED)

Section A - Club Information

Club Name _____ Call Letters _____
(Name and call letters must not be in conflict with existing clubs in Swimming Canada registration system)

Club Address _____

City _____ Postal Code _____

Club Phone _____ *Club Fax _____

Club Email _____ *Club Web Site _____

*Incorporation # _____ Region of Operation _____ Masters _____
(if incorporated)

President or Club Designate Name _____ Email _____
(Minimum one Board member or Club Designate other than Head Coach)

Address _____

City _____ Postal Code _____

Res. Phone _____ Bus. Phone _____

*Please list all Club Board Members (Attach separate list for additional Board Members)

Name _____ Position _____

Email _____ Phone # _____

Name _____ Position _____

Email _____ Phone # _____

Name _____ Position _____

Email _____ Phone # _____

Club Registrar Name _____ Email _____

Address _____

City _____ Postal Code _____

Res. Phone _____ Bus. Phone _____

Section B - Coach Information

Head Coach Name _____ Vulnerable Sector Check (VSC)
(Attach copy of document with application)

If previous name different from above (ie. Maiden) _____

*NCCP # _____ *Certification Level _____
(For the 2017-18 season clubs will have 1 year to ensure they have a coach with the minimum certification or find a certified coach.)

Address _____ Email _____

City _____ Postal Code _____

Res. Phone _____ Bus. Phone _____

Section C – Program Information

Does the club plan on attending Masters meets? Yes No
Does the club plan on hosting Masters meets? Yes No

*Meet Manager Name _____

*Email _____ *Phone # _____

*Officials Chair Name _____

*Email _____ *Phone # _____

Section D - Pool Facility Information

(Please attach list of any additional pool)

Swim Ontario must have a completed Pool Depth Certificate for each pool used. See [Current List](#).

Unincorporated clubs will require a letter from their aquatic facility provider stating that they are an organized training group that rents pool time and runs organized programs observing all facility risk management policies.

Pool _____

Pool Depth Certificate
(Confirm there is a certificate on file at Swim Ontario)

Facility Letter (unincorporated clubs only)
(Attach with application)

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Section E - Insurance Certificates

Annual insurance Certificates are provided by BFL Canada for period December 1 – November 30 for all age group and masters clubs who meet the requirements. Note: Member clubs will still be permitted to apply for and request additional certificates of insurance for additional insureds throughout the membership term. These applications will be subject to review and authorization by Swim Ontario.

Pool Depth Certificates must be on file for every pool. See [Current List](#).

Please list each facility that is used for day to day operations as well as for competition hosting. Please note that non-contracted workout times, such as open lane swims, will not be issued an insurance certificate. Swimmers are not covered under the Swim Ontario insurance binder during non-contracted pool time. Unincorporated Masters only clubs must provide a signed facility letter to Swim Ontario prior to any applicable insurance coverage.

Facility Name (Legal Name)	Facility address (including city and postal code)	Additional information required named on the certificate of insurance

Section F – Required Operational Document

Requirement for New Masters Clubs Applications received before January 15, 2018

See [Masters Registration, Membership & Competition – Joining Swim Ontario document](#)

1. Completed Swim Ontario Masters Committee recognized Club Application and application fee
2. [Registrar Compliance Declaration](#) form
3. [Masters Declaration Form](#)
4. [2017-2018 Club Fees payable to Swim Ontario](#)
5. *Copy of Original Incorporation Documents and Certificate of Status (if incorporated)
6. *Signed Facility Letters (if unincorporated)
7. *[Additional User Declaration Waiver](#) form for Team Manager or Club Officials Chair/Administrator for access to official's registration.

Applications received for 2018-19 season require the completed SOMC Club Application form and Fee (#1 only).

Section G - Agreement

We agree to abide by the By-Laws of Swim Ontario, SNC and the policies, rules and regulations of Swim Ontario. The club executive understands fully the implications of being a member club of Swim Ontario.

Name of club representative _____ Position _____

Signature _____ Date _____

Office Use only:

Date Rec'd _____

Application fee 2017-2018 season – waived

Application fee 2018-2019 season - \$375