



2017 Conference

Ontario Officials Seminar

Toronto Airport Marriott Hotel, 901 Dixon Rd, Toronto ON M9W 1J5
Saturday, September 23, 2017

Salon E

1:30 pm to 1:35 pm	Welcome & Introductions	Nicole Parent
1:35 pm to 1:45 pm	<u>Swimming Canada Officials Clinic Revamping and Continual Updating Procedure</u>	Suzanne Paulins (Swimming Canada) & Nicole Parent
1:45 pm to 2:00 pm	<u>FINA rule changes / SNC updates</u>	Suzanne Paulins (Swimming Canada)
2:00 pm to 3:15 pm	<u>Swimming Canada Updated Certification Pathway</u> <i>LEVEL I: RED PIN</i> <i>LEVEL II: WHITE PIN</i> <i>LEVEL III: ORANGE PIN</i> <i>LEVEL IV (SENIOR Official): GREEN PIN</i> <i>LEVEL V (MASTER Official): BLUE PIN</i>	Trevor Cowan, Daryle Martin, Paul Corkum
3:15 pm to 3:55 pm	Officials registration, timelines and updates on Swimming Canada registration system	Nicole Parent
3:55 pm to 4:15 pm	2017-2018 Season I. National & Provincial meet schedules II. National Officials Development	Paul Corkum Paul Corkum
4:15 pm to 4:30 pm	Questions and Answers	



Swimming Canada Officials Clinics Continual Updating Procedure

The following Swimming Canada staff role will be responsible for maintaining and ensuring the clinics are updated as per the procedure defined below: Coordinator, Domestic Operations – Christine Rowland.

Swimming Canada, will appoint a Clinic Task Group that will be comprised of Christine Rowland, a member of the OCRC and a provincial Executive Director or designate (example: Provincial Officials Chair).

Annual Review and Updating:

- Feedback form/request will be established with the OCRC and each provincial section to submit any feedback/comments/suggested changes to the current clinics by May 15th of each year.
- Coordinator, Domestic Operations in conjunction with identified task group will review all suggestions/feedback during the period of May 15th – June 15th of each year.
- Coordinator, Domestic Operations will incorporate any updates agreed to into the clinics by July 30th, in order that clinics are updated and posted for the start of the next competitive season- September 1st.
- Notice will go out to Provincial sections and OCRC informing them of the clinics that have been updated.
- Updated clinics will be posted on the Swimming Canada Website as well as made available in the provincial officials clinic drop box folder.

Updates required as a result of rule interpretations or information supplied by FINA/Swimming Canada that would affect content of the clinics:

- Coordinator, Domestic Operations will make any minor changes or updates directly to the clinics as needed.
- Where consultation is required, the Coordinator, Domestic Operations will consult with the Clinic Task Group for input/feedback.



- Notice will go out to Provincial sections and OCRC informing them of the clinics that have been updated.
- Updated clinics will be posted on the Swimming Canada Website as well as made available in the provincial officials clinic drop box folder.

Updates Required as a result of New Rule Book:

- In conjunction with the release of the new rule book, each clinic will be reviewed by the Clinic Task Group to ensure that any changes to the rules will be incorporated into the clinics and information updated.
- If the update is minimal and does not have a significant impact, the task group will update as required.
- If there is a significant change to the rules that require a further review of the clinic, the task group will utilize the procedure established for the original creation of the clinics where the clinic is re-developed and vetted through an separate group of Master Officials prior to being sent for approval to the OCRC.
- Coordinator, Domestic Operations will ensure the review after the release of the rule book is completed, and will also ensure all updates are done to the clinic. Notice will go out to Provincial Sections and the OCRC informing them of the clinics that have been updated
- Updated clinics will be posted on the Swimming Canada Website and made available in the provincial officials clinic drop box folder.

Updates required to the Certification Pathway as a result of feedback or technology changes:

- The Clinic Task group will monitor changes to the Certification Pathway as a result of clinic changes or technological enhancements to the Swimming Canada platform
- The same timing as used for updating the clinics on a yearly basis will be utilized to review the Certification Pathway and any recommended changes will be brought to the OCRC for approval

Memorandum: New Rules (Sept 2017)

To: SNC Technical Staff, Provincial EDs, OCRC members, Coaches (CSCTA), Officials

From: Bill Hogan (OCRC Chair) Sept 12, 2017

The new FINA rules for swimming (SW rules, GR rules, and Open Water rules) were approved in July 2017 in Budapest and are posted on the FINA website - <http://www.fina.org/content/fina-rules-regulations> Once they are incorporated into our Canadian rulebook and translated, together with the Canadian CSW, CGR, CFR, COW, and PARA rules, the new Canadian Rulebook will be published. That process is nearing completion. Of course, there is still ongoing consultation with our coaches, the SNC staff, EDs, and senior Officials as we put together our own CSW, Facilities, Open Water, Para, and National Meet Rules.

In the interim, I have compiled and printed below some of the new rules that will we need to be mindful of at our own meets earlier in the swim year. I will present a complete review of all rule changes and updates at the Officials' Symposium in Toronto November 4-5, 2017.

Some of the new FINA rules that can also be found on the FINA website:

- SW 1.2.2** Where Automatic Officiating Equipment is not available, such equipment must be replaced by a chief timekeeper, one (1) timekeeper per lane, and one (1) additional timekeeper.
- SW 2.6.2** Jurisdiction for the Inspector of Turns at the start end commences from the start signal until the completion of the first arm stroke, except in Breaststroke where it shall be the second arm stroke.
- SW 2.6.4** Jurisdiction for the Inspector of Turns at the finish commences from the beginning of the last arm stroke before touching.
- SW 2.6.9** Inspectors of turns shall report to the Referee any violation on signed cards detailing the event, lane number, and the infraction.
- SW 9.2** In Freestyle, the swimmer must be on the breast except when executing a turn. The swimmer must return to the breast before any kick or stroke.

Canadian Rules that are important incoming changes:

CGR 5.2.2 In competitions that are not National Level, Trials, or Selection meets, the referee shall exempt swimwear from compliance with the GR 5 Swimwear rule for a participating swimmer, where an exemption is requested for medical or religious reasons, and the fabric of the swimwear is a permeable open mesh textile and would not reasonably be seen to be creating a technical advantage. Such an exemption would only be granted for the swimsuit coverage requirements. Such an exemption may be granted for a) a swimsuit that covers more of the body, such as modesty swimwear, or b) the use of a separate garment worn underneath a regular swimsuit.

CGR 5.2.3 Swimwear not listed on the FINA website is permissible at all Club/Provincial meets, (see FINA BL 8.6). However, the swimwear fabric must be of a permeable open mesh textile material. Such swimwear includes training or 'drag' suits, modesty swimwear, as well as religious cover-ups.

CGR 5.2.4 A swimsuit that covers more of the body than stated in FINA BL 8.3 such as modesty swimwear or religious cover-ups, or the use of a separate garment worn underneath a regular swimsuit, is also permitted providing the fabric is permeable open mesh textile material and does not give the swimmer an advantage in terms of speed, buoyancy, or endurance. Swimwear for National level Swimming Canada Team Selection meets or Swimming Canada Designated Meets must adhere to the FINA Rule. (ex: Trials competitions or events deemed to be National Team Selection competitions based on the meet handbook). Provincial Sections may also enforce FINA level suits only for certain level Provincial meets as specified by the Provincial Section.

CSW 3.5.2 Class Two Sanctioned Time Trial

- (i) A Class Two Time Trial is a swimmer's attempt to achieve a time which may qualify the swimmer for entry into future meets;
- (ii) Class Two Time Trials may be conducted on a less stringent basis than sanctioned meets. For example, several swimmers may swim at the same time, they need not be doing the same event or swimming the same stroke; they need not be the same sex, and two timekeepers per lane are sufficient;
- (iii) Individual freestyle events of 800m or longer may be conducted with more than one swimmer per lane;
- (iv) Records shall not be accepted from Class Two Time Trials.



OFFICIALS CERTIFICATION PATHWAY

PROCEDURE FOR CERTIFICATION

LEVEL I – RED PIN

- A. Complete the Introduction to Swimming Officiating clinic.
- B. Complete the Safety Marshal clinic (if Level 1 clinic completed after September 1, 2015 and did not include Safety Marshal).
- C. Complete registration in the Swimming Canada Officials Registration System.

Note: The requirements for Level I (A, B, C) may be completed simultaneously or in any order.

LEVEL II – WHITE PIN

- A. Certify in Level I by obtaining two successful deck evaluations in the role of Timekeeper.
- B. Complete the Judge of Stroke/Inspector of Turns clinic and obtain two successful deck evaluations.
- C. Complete one other Level II clinic listed below and obtain two successful deck evaluations:
 - i. Chief Timekeeper;
 - ii. Clerk of Course;
 - iii. Chief Finish Judge (CFJ) / Chief Judge Electronics (CJE);
 - iv. Meet Manager;
 - v. Starter.

Note: Certification in the role of Chief Finish Judge/Chief Judge Electronics - requires that an official obtain at least one of the two deck evaluations in the role of Chief Finish Judge.

Completing the requirements for Level II (A, B, C) may happen simultaneously or in any order.



LEVEL III – ORANGE PIN

- A. Complete all of the clinics listed under Level II;
- B. Complete the Recorder-Scorer clinic;
- C. Certify in three additional positions listed under Level II by obtaining two successful deck evaluations in each position;
- D. Conduct the Level I – Introduction to Swimming Officiating clinic under the supervision of a Level IV or V official.

Note: Completing the requirements for Level III (A, B, C, D) may happen simultaneously or in any order. The Recorder-Scorer clinic may be taught at any time, once official is working on their Level II, in combination with the Meet Manager or CFJ/CJE clinics as deemed appropriate. It is recommended the Recorder-Scorer clinic be taken prior to or in conjunction with the Meet Manager clinic. There are no deck evaluations required for the Recorder-Scorer position.

LEVEL IV – GREEN PIN

- A. Successful completion of the following requirements:
 - i. any outstanding certifications for remaining Level II positions, obtaining two successful deck evaluations in the position as noted under Level II;
 - ii. Referee Clinic (please review Note below in regards to this clinic);
 - iii. Experience as a Referee at a minimum of five sessions. It is recommended that these 5 sessions take place at different competitions in different pools and pool configurations;
 - iv. Conduct a minimum of two different Level II officials clinics within the year of application under the supervision of a Level V official (official must be certified in the position for the clinic they are presenting);
- B. Complete one year of active service as a Level III official working a variety of positions, which shall include a minimum of two sessions as a Stroke Judge and/or Inspector of Turns;
- C. Obtain the approval of the Provincial Officials' Chairperson or their delegate to be evaluated and have two successful evaluations, in the position of Referee by a Level V official. It is recommended provinces implement a mentoring process whereby Level III officials receive formal mentor assessment(s), by Level V officials, prior to request for evaluation.



Note: The Referee Clinic may be taken prior to the official having taken all other clinics and becoming certified in each position, at the discretion of the Provincial Officials' Chair or Delegate. However, an official will not act in the capacity of Referee until all clinics are completed and certifications have been received.

Completing the requirements for Level IV (A&B), with the exception of the above note on completing certifications and acting in the capacity of Referee, may happen simultaneously or in any order. The one year of active service begins following the achievement of Level III.

LEVEL V – BLUE PIN

- A. Complete a minimum of one year of active service as a Level IV official;
- B. Organize, conduct and/or supervise a minimum of two different Level II clinics within the year of application;
- C. Work a minimum of two sessions at a Swimming Canada national competition in any position, after becoming a Level III official;
- D. Obtain the approval of the Provincial Officials' Chairperson or their delegate to be evaluated and have two successful evaluations as a Referee, or once as Referee and once as Starter, by a Level V official. It is recommended provinces maintain the mentoring process whereby Level IV officials continue to receive formal mentor assessment(s), by Level V officials, prior to request for evaluation;
- E. Submit the completed Level V Official Certification Form to the Provincial Officials' Chairperson.

If the Provincial Officials' Chairperson is satisfied that the candidate has met all requirements, the candidate's Level V Official Certification Form will be submitted to Swimming Canada for Officials, Competitions and Rules Committee (OCRC) approval. If the OCRC approves the candidate, they are then certified as a Level V Master Official. A congratulatory letter and Master Official certificate will be sent to the candidate with a copy forwarded to the Provincials Officials' Chairperson.

Note: Completing the requirements for Level V (A, B, & C) may happen simultaneously or in any order.



MAINTAINING CERTIFICATION

In order to remain an active Level V official in Canada, an official must:

- work a minimum of four sessions over a minimum of two meets in each swim year;
- conduct or supervise a clinic in each swim year;
- maintain their registration information in the Swimming Canada Officials Registration System.

Officials who do not work or instruct as required may apply to their Provincial Officials Chairperson for reinstatement, at which time a review of clinics may be required for certain positions.

NOTES

"Successful Evaluation" means a signed assessment/card for a specific position.

"Certified" means that the official has taken the clinic and worked a minimum of two sessions in that position – excluding Referee - during a sanctioned competition and has received approval of the Referee for successfully working the position.

"Session" means a specific time frame in a swim meet, represented as a timed final session, preliminary session or finals session.

"Mentor Assessment" refers to a formal documented process whereby the Level III or IV official receives mentoring and feedback as a Referee, while working toward Level IV or V certification.

Officials are encouraged to maintain a "log" of positions and meets worked in order to support their progress toward level IV and V certification. While there are no minimum requirements outside of the certification process, officials are encouraged to obtain and maintain experience in all positions while working in a variety of pools and meet configurations.

Course conductors: Level I clinics may be conducted by certified level III officials. Level II clinics may be conducted by certified level IV officials. The level III clinic (Referee clinic) must be conducted by a level V official.



Swimming Canada Updated Certification Pathway

Question & Answer

Q: What are the changes to Level I certification for Ontario officials?

A: The safety marshal clinic has been added as a requirement for Level I certification. This clinic will be available online during the 2017/2018 season.

Q: What are the changes to Level II certification for Ontario officials?

A: None. The updated certification pathway does however provide clarity for the Recorder/Scorer position and Chief Finish Judge/Chief Judge Electronics positions and requirements for certification.

Q: Why is the Recorder/Scorer clinic no longer listed with Level II Clinics?

A: The Recorder-Scorer remains a Level II clinic. It requires no deck evaluations and as such was removed from the list of possible clinics for advancement to Level II. It is a requirement for Level III, however, the clinic may be taught at any time, once an official is working on their Level II, in combination with the Meet Manager or CFJ/CJE clinics as deemed appropriate. It is recommended the Recorder-Scorer clinic be taken prior to or in conjunction with the Meet Manager clinic.

Q: What happens if I have received my Level I and/or Level II pin but have not taken the Safety Marshal clinic?

A: Officials who have already received their Level I or II pins will retain that certification status. The official will need to complete the Safety Marshal clinic to progress further along the pathway. Also note that anyone who received their Level I before September 1, 2015 was instructed on the duties of the safety marshal as part of the timekeeper clinic, however, it is recommended that they review the new material available online as the Safety Procedure were updated September 26, 2016.

Q: What are the changes for Level III certification for Ontario officials?

A: The referee clinic is no longer a requirement for level III certification.

Q: What happens if I received my Level III before September 23, 2017? Can I begin/continue mentoring as a referee?

A: Yes. Officials who have been awarded their orange pin and Level III certification can continue to work and gain experience as a referee.

Moving forward all new Level IIIs will follow the updated pathway where they will be required to be certified in all positions (which means completing all clinics and receiving two successful on-deck evaluations for all applicable roles) before beginning to work as a referee.

Q: As a competition coordinator, how will I be able to tell if a Level III official can act as a referee?

A: Swim Ontario will maintain a list of Level III officials who may act as session referee. Competition Coordinators may contact Swim Ontario (officials@swimontario.com) to request information on officials.

Q: What are the changes for Level IV certification for Ontario officials?

A: The referee clinic is a requirement for Level IV certification. It can be taken at any time, however, the Level III official is not to act in the capacity of session referee until they are certified in all positions (except those that achieved their Level III before September 23, 2017).

- Two different clinics must be instructed.
- A minimum of two deck experiences as either stroke judge or turn judge are required to be shown in your deck log.
- Deck logs will also be important to maintain to record the different pools and/or pool configurations as this is highlighted in the pathway.

The mentoring process and evaluation for Level IV certification remains the same in Ontario. We will continue with referee assessments and the three successful referee assessments from Level V officials.

Q: What are the changes for Level V certification for Ontario officials?

A:

- Two different clinics must be instructed.
- The SNC national meet experience must be done while a Level III or IV.
- Deck logs will also be important to maintain to record the different pools and/or pool configurations as this is highlighted in the pathway.

The mentoring process and evaluation for Level V certification remains the same in Ontario. We will continue with referee assessments and the three successful referee assessments from Level V officials with minimum one submitted successful referee assessment from out of region.

Q: In the past, I have been told that I need to redo the Referee clinic every two years. I do not see this mentioned anywhere in the Swimming Canada Certification Pathway. Is this a requirement?

A: Since September 2015, Swim Ontario has recommended that officials re-take the referee clinic every two years to ensure non-active referees stay up-to-date with rules and regulations regarding competitions. It is not mandatory. Swim Ontario will continue to recommend that the referee clinic be revisited every 2 years, especially for someone that has stepped away from working the deck as referee but wishes to revisit officiating in the referee role.

Overall the certification pathway is simply an update that will provide consistency in the levels across the country and clarifies FAQs received from officials.

Anyone who is currently certified at their current level will maintain that level but will need to meet criteria moving forward to next level.



**SWIM
ONTARIO**

2017-18 National and Provincial Competitions

- Para-Swimming Canadian Open – SNC - Oct. 2-4, 2017 – Toronto (TPASC)
- CAN-AM Para OPEN Championships – December 14-17, 2017 - Charlotte, NC (USA)
- Ontario Junior International – December 15-17, 2017 – Toronto (TPASC)
- Ontario University Championships – February 8-10, 2018 – Western University, London
- Ontario Winter Festival – February 17-18, 2018 – NKB - Nepean
- Canadian University USports Championships – February 22-24, 2018 – University of Toronto
- Ontario Spring Provincial LC Championships – March 1-4, 2018 – ESWIM – Etobicoke Olympium
- Canadian Swimming Championships – April 5-8, 2018 – Montreal, QC
- Eastern & Western Canadian Championships – April 12-15, 2018 – Windsor, ON and Victoria, BC
- Ontario Summer Festival – June 15-17, 2018 – Markham – Markham Pan Am Pool
- Ontario Summer Provincial LC Championships – June 28 - July 1, 2018 – SwimON – Etobicoke Olympium
- Ontario Open Water Championships – July 4, 2018 – SwimON - Professor's Lake, Brampton, ON
- Canadian Swimming Trials – July 19-22, 2018 – Edmonton, AB
- Canadian Junior Championships – July 25-30, 2018 – Winnipeg, MB