

Swim Ontario Officials Seminar

September 23, 2017



Seminar Overview

- Welcome & Introduction
- Swimming Canada Officials Clinic Revamping and Continual Updating Procedure
- Swimming Canada Updated Certification Pathway
- Officials registration, timelines and updates on Swimming Canada registration system
- 2017 – 2018 Season
 - National & Provincial meet schedules
 - National Officials Development
- Question and Answers



Swimming Canada Officials Clinic Revamping and Continual Updating Procedure

Suzanne Paulins and Nicole Parent



Swimming Canada Officials Clinic

- The update of the national officials clinics is complete.
- All available for review on SwimON website
- Powerpoint presentations available through Dropbox folder for COCs and instructors
- Quiz Powerpoint Presentation now available for all clinics to facilitate the delivery of the quiz for in-person clinics.



Swimming Canada Officials Clinic

- Intro. to Swimming Officiating (Level I)
- Safety Marshal (Level I)
- Inspector of Turns and Judge of Stroke (Level II)
- Clerk of Course (Level II)
- Chief Timer (Level II)
- Chief Finish Judge / Chief Judge Electronics (Level II)
- Meet Manager (Level II)
- Starter (Level II)
- Recorder/Scorer (Level II)
- Referee (Level III)



Officials Clinic Presentations

- A Level II Official may present only the Level I Clinics with a Level IV or V Mentor present
- A Level III Official may only present
 - Level I Clinics, without a Mentor present
 - Level II Clinics with a Level IV or Level V Mentor present
 - Official must be certified in the position for the clinic they are presenting
 - If a Level III Official wishes the clinic to have a sign-off to count towards Level IV Certification, then a Level V Mentor must be present and observe the clinic presentation before signing the Officials Certification Card.
- A Level IV Official may present any of the Level I and Level II Clinics without a Mentor.
 - If a Level IV Official wishes the clinic to have a sign-off to count towards Level V Certification, then a Level V Mentor must be present and observe the clinic presentation before signing the Officials Certification Card.
- A Level V Official may present any of the Level I or Level II Clinics and the Referee Clinic without a Mentor.



Officials Clinic & Pathway Continual Updating Procedure

- Swimming Canada has put in place a procedure to ensure that Officials Clinics and Certification Pathway are updated regularly due to following
- Annual review and updates
- Changes in rules (new rule book) and/or interpretations
- Clinic changes / Technological enhancements
- Provincial offices will provide feedback to Swimming Canada based on collected information from their members.



Officials Clinic & Pathway Continual Updating Procedure

- Feedback provided by May 15th of each year
- Swimming Canada Clinic Task Group will review during May 15th and June 15th
- Complete updates and Swimming Canada approval before July 30th
- Communication to EDs and online updates by September 1
- Swim Ontario member feedback to officials@Swimontario.com



FINA Rule Changes and SNC Memos

Suzanne Paulins

Memo #1

Memo #2



Swimming Canada Updated Certification Pathway

Trevor Cowan and Daryle Martin



Swimming Canada Updated Certification Pathway

- Swimming Canada has approved and published a updated National Certification Pathway for Officials (published Sept. 11, 2017)
- For the past year, provinces have been engaged, consulted and assisted with the updates
- The updated Certification Pathway is in effect for beginning of the 2017-18 season



Swimming Canada Updated Certification Pathway

Overall the certification pathway is simply an update that will provide consistency in the levels across the country.

Anyone who is currently certified at their current level will maintain that level but will need to meet criteria moving forward to next level.



Level I – RED PIN

- A. Intro to Swimming Officiating Clinic
- B. Safety Marshal Clinic
- C. Complete registration in the Swimming Canada Officials Registration System.

Note: The requirements for Level 1 (A, B, C) can be completed simultaneously or in any order



Level I – RED PIN

CHANGES

Safety Marshal clinic has been added back into Level 1

- Reasoning was that all officials should be aware of the Safety Procedures during warmups at a competition
- Safety Marshall clinic will be available online for the upcoming season

Swimming Canada recommends that at least 1 Senior Official act as Safety Marshal during warmup, when possible.



Level I – RED PIN

Q: What happens if I have received my Level I and/or Level II but have not taken the Safety Marshal clinic?

A: Officials who have already received their Level I or II will retain their certification status. The official will need to complete the Safety Marshal clinic to progress further along the pathway.

Anyone who received their Level I before September 1, 2015 was instructed on the duties of the safety marshal as part of the timekeeper clinic. It is recommended that they review the new material available online as the Safety Procedures were updated September 26, 2016.



Level II – WHITE PIN

- A. Certify in Level I by obtaining two successful deck evaluations in the role of Timekeeper.
- B. Complete the Judge of Stroke/Inspector of Turns clinic and obtain two successful deck evaluations.
- C. Complete one other Level II clinic listed and obtain two successful deck evaluations:
 - i. Chief Timekeeper;
 - ii. Clerk of Course;
 - iii. Chief Finish Judge (CFJ) / Chief Judge Electronics (CJE);
 - iv. Meet Manager;
 - v. Starter.



Level II – WHITE PIN

UPDATED PATHWAY – No Changes

Note: Certification in the role of Chief Finish Judge/Chief Judge Electronics - requires that an official obtain at least one of the two deck evaluations in the role of Chief Finish Judge.

- CFJ/CJE has been offered as a combined clinic since Sept 2015 and requires that one deck evaluation be in the role of CFJ.

Completing the requirements for Level II (A, B, C) may happen simultaneously or in any order



Level II – WHITE PIN

Q: Why is the Recorder/Scorer clinic no longer listed with Level II Clinics?

A: The Recorder-Scorer remains a Level II clinic but requires no deck evaluations and as such was removed from the list of possible clinics for advancement to Level II.

It is recommended the Recorder-Scorer clinic be taken prior to or in conjunction with the Meet Manager clinic. It may also be combined with the CFJ/CJE clinics.

It is a requirement for Level III and may be taken at any time.



Level III – ORANGE PIN

- A. Complete all of the clinics listed under Level II;
- B. Complete the Recorder-Scorer clinic;
- C. Certify in three additional positions listed under Level II by obtaining two successful deck evaluations in each position;
- D. Conduct the Level I – Introduction to Swimming Officiating clinic under the supervision of a Level IV or V official.

Note: Completing the requirements for Level III (A, B, C, D) may happen simultaneously or in any order



Level III – ORANGE PIN

Impact for Ontario Officials

- No Referee clinic needed to obtain Level III
- Level III officials may not act as session referees until certification is received for all level II clinics
- Delay in Level III official to begin to gain experience as a referee as they must be certified in all positions before acting as referee

“Certified” means that the official has taken the clinic and worked a minimum of two sessions in that position – excluding Referee - during a sanctioned competition and has received approval of the Referee for successfully working the position.



Level III – ORANGE PIN

Q: What happens if I received my Level III before September 23, 2017? Can I begin/continue mentoring as a referee?

A: Yes. Officials who have been awarded their orange pin and Level III certification can continue to work and gain experience as a referee.

Moving forward all new Level IIIs will follow the updated pathway where they will be required to be certified in all positions (which means completing all clinics and receiving two successful on-deck evaluations for all applicable roles) before beginning to work as a referee.



Level III – ORANGE PIN

Q: As a competition coordinator, how will I be able to tell if a Level III official can act as a referee?

A: Swim Ontario will maintain a list of Level III officials who may act as session referee. Competition Coordinators may contact Swim Ontario (officials@swimontario.com) to request information on officials.



Level IV – GREEN PIN

- A. Successful completion of the following requirements:
- i. any outstanding certifications for remaining Level II positions, obtaining two successful deck evaluations in the position as noted under Level II;
 - ii. Referee Clinic;
 - iii. Experience as a Referee at a minimum of five sessions. It is recommended that these 5 sessions take place at different competitions in different pools and pool configurations;
 - iv. Conduct a minimum of two different Level II officials clinics within the year of application under the supervision of a Level V official (official must be certified in the position for the clinic they are presenting);



Level IV – GREEN PIN

- B. Complete one year of active service as a Level III official working a variety of positions, which shall include a minimum of two sessions as a Stroke Judge and/or Inspector of Turns;
- C. Obtain the approval of the Provincial Officials' Chairperson or their delegate to be evaluated and have two successful evaluations, in the position of Referee by a Level V official. It is recommended provinces implement a mentoring process whereby Level III officials receive formal mentor assessment(s), by Level V officials, prior to request for evaluation.



Level IV – GREEN PIN

Note: **The Referee Clinic** may be taken prior to the official having taken all other clinics and becoming certified in each position, at the discretion of the Provincial Officials' Chair or Delegate.

The Referee Clinic must be conducted by a Level V official.

However, an official will not act in the capacity of Referee until all clinics are completed and certifications have been received.

Completing the requirements for Level IV (A, B), with the exception of the above note on completing certifications and acting in the capacity of Referee, may happen simultaneously or in any order.

The one year of active service begins following the achievement of Level III.



Level IV – GREEN PIN

Deck Log

Once an official reaches Level II, Swim Ontario encourages officials to begin maintaining a "deck log".

The deck log should include experience obtained in positions worked on deck as well as clinics conducted.

It is a required document to be submitted when requesting Level IV / V evaluation as a supporting document of their progress.

Assessments

"Mentor Assessment" refers to a formal documented process whereby the Level III or IV official receives mentoring and feedback as a Referee, while working toward Level IV or V certification.

While there are no minimum requirements outside of the certification process, officials are encouraged to obtain and maintain experience in all positions while working in a variety of pools and meet configurations.



Level IV – GREEN PIN

Mentoring Assessments before evaluation

- The minimum required number of referee sessions is 5 taking place at different competitions in different pools and pool configurations
- Ontario has robust referee mentoring process in place
- Before an evaluation can be requested a Level IV candidate will need a minimum of 3 successful referee assessments by three different Level V officials



Level IV – GREEN PIN

Evaluation Process

- Request for formal Evaluation requires the following documents:
 - Updated online profiles and/or Certification card
 - 3 successful Referee Assessments
 - Deck and Clinic Log
 - Level IV Certification Form
- Evaluation will continue to be done at one competition with two evaluators over 2 sessions.
- By the time a Level IV receives their Green Pin they have been mentored/evaluated by a minimum of 5 different Level V officials in Ontario.



Level IV – GREEN PIN

Question & Answer

Q: What are the changes for Level IV certification for Ontario officials?

A: The referee clinic is a requirement for Level IV certification. It can be taken at any time, however, the Level III official is not to act in the capacity of session referee until they are certified in all positions (except those that achieved their Level III before September 23, 2017).

- Two different clinics must be instructed.
- A minimum of two deck experiences as either stroke judge or turn judge are required to be shown in the deck log.
- Deck logs will also be important to maintain to record the different pools and/or pool configurations as this is highlighted in the pathway.



Level V – BLUE PIN

- A. Complete a minimum of one year of active service as a Level IV official;
- B. Organize, conduct and/or supervise a minimum of two different Level II clinics within the year of application;
- C. Work a minimum of two sessions at a Swimming Canada national competition in any position, **after** becoming a Level III official;
- D. Obtain the approval of the Provincial Officials' Chairperson or their delegate to be evaluated and have two successful evaluations as a Referee, or once as Referee and once as Starter, by a Level V official. It is recommended provinces maintain the mentoring process whereby Level IV officials continue to receive formal mentor assessment(s), by Level V officials, prior to request for evaluation;
- E. Submit the completed Level V Official Certification Form to the Provincial Officials' Chairperson.



Level V – BLUE PIN

If the Provincial Officials' Chairperson is satisfied that the candidate has met all requirements, the candidate's Level V Official Certification Form will be submitted to Swimming Canada for Officials, Competitions and Rules Committee (OCRC) approval. If the OCRC approves the candidate, they are then certified as a Level V Master Official.

A congratulatory letter and Master Official certificate will be sent to the candidate with a copy forwarded to the Provincials Officials' Chairperson.

Note: Completing the requirements for Level V (A, B, C) may happen simultaneously or in any order.



Level V – BLUE PIN

Mentoring Assessments before evaluation

- Before an evaluation can be requested a Level V candidate will need a minimum of 3 successful referee assessments by three different Level V officials one of which must be at a competition outside their region.



Level V – BLUE PIN

Evaluation Process

- Request for formal Evaluation requires the following documents:
 - Updated online profiles and/or Certification card
 - 3 successful Referee Assessments
 - Deck and Clinic Log
 - SO and SNC Level V Certification Forms
- Evaluation will continue to be done at one competition with two evaluators over 2 sessions.



Level V – BLUE PIN

Question & Answer

Q: What are the changes for Level V certification for Ontario officials?

A: Two different clinics must be supervised / conducted.

- The SNC national meet experience must be done while a Level III or IV.
- Deck logs will also be important to maintain to record the different pools and/or pool configurations as this is highlighted in the pathway.



Maintaining Certification

In order to remain an active Level V official in Canada, an official must:

- work a minimum of four sessions over a minimum of two meets in each swim year;
- conduct or supervise a clinic in each swim year;
- maintain their registration information in the Swimming Canada Officials Registration System.

Officials who do not work or instruct as required may apply to their Provincial Officials Chairperson for reinstatement, at which time a review of clinics may be required for certain positions.



Maintaining Certification

Q: In the past, I have been told that I need to redo the Referee clinic every two years. I do not see this mentioned anywhere in the Swimming Canada Certification Pathway. Is this a requirement?

A: Since September 2015, Swim Ontario has recommended that officials re-take the referee clinic every two years to ensure non-active referees stay up-to-date with rules and regulations regarding competitions. It is not mandatory. Swim Ontario will continue to recommend that the referee clinic be revisited every 2 years, especially for someone that has stepped away from working the deck as referee but wishes to revisit officiating in the referee role.



Officials registration, timelines and updates on Swimming Canada registration system

Nicole Parent



Officials Registration

- All officials who wish to officiate at a sanctioned competition need to be registered annually on the Swimming Canada registration site within two weeks (14 days) of commencing activity as an Official.
 - Competition Coordinators, Clinic Instructors, Meet Managers all begin activities as officials before a competition start date.
 - To register officials, clubs need access to a Club Officials Administrator (COA) account.



Officials Registration

- As COAs obtain access to the Swimming Canada Registration system they should verify for any pending transfer requests.
- The official's account is transferred to new club once transfer request is approved.
- It is important to complete these and allow the new club COA to register those officials.



Officials Registration

Reminders

- Make sure both Certification level and clinic information is entered and SAVED for any new official added to the system.
- More than one official can be put on an invoice.
 - Level II to V official require all contact information updated (green checkmark) before payment is accepted
 - Level I officials require full name, gender and email address before payment is accepted



Updates on SNC Officials Database

- Timekeeper Clinic renamed Intro to Swimming Officiating
- Chief Finish Judge clinic renamed Chief Finish Judge / Chief Judge Electronics
 - This has eliminated the Chief Judge Electronics clinic info and dates from view. The data remains stored in the system.
 - Swimming Canada is working on solution which will be communicated to officials as soon as available
- Recorder/Scorer clinic no longer has option to add deck evals



SNC Officials Database

Reminders

- New and updates to Level II officials and clinics will be reviewed before PSO approves
 - PSO approval status changes to pending
 - Once approved status changes to active
- When working on Level IV or V requirements
 - Add Level IV or V WITHOUT a date
 - COA can then begin entering requirements
 - Entries need PSO approval
 - PSO approval status changes to pending
 - Once approved status changes to active



Clinic Registration

ADVERTISE CLINIC



Optional – ideal for
Level II and III clinics

FUTURE CLINICS



Results of Advertised
Clinics for officials

REGISTER CLINIC



MANDATORY



Deck Evaluations

Guidelines for Senior & Master officials regarding on-deck evaluations

- On-deck evaluations for all positions, except Referee, are allowed at sanctioned competitions (excluding Time Trials and In House competitions) with 2 hours or more of swim time. The on-deck evaluation or assessment for the referee position needs to be 3 hours or more. High school meets are to be used to gain experience but on-deck evaluations will not be accepted.
- A Level III official who is assigned as Session Referee can grant on-deck evaluations for Level I position (timekeeper).
- A Level IV official who is mentoring/observing or in the role of Session Referee can grant on-deck evaluations for Level I and Level II positions.
- A Level V official who is mentoring/observing or in the role of Session Referee can grant on-deck evaluations for all positions including Referee (if not assigned as Session Referee).



ON Provincial & National Meets

National Officials Development

Paul Corkum



National Meets - Officials Development

Eastern & Western Canadian Championships (in April)

- Initial National experience – on-deck position IT = Turns Judge
- 2nd Official position is move to Stroke Judge
- First National Referee or Starter experience after previous deck experience in IT position and Stroke Judge

Canadian Junior Championships & Canada Games (July-August)

- Next National Level Officiating after Eastern and Western Championships
- 1st position is usually IT and 2nd position move to Stroke Judge
- Referees and Starters will have previous experience on National deck at Eastern or Western meets as Referee/Starter



National Meets - Officials Development

Canadian Swimming Championships (most often in July)

- On-deck experience gained in IT and SJ positions
- With greater deck experience National Official (Level 5) will be considered for Referee and Starter roles at this National Championship

Canadian Trials Events (Spring Nationals, occasionally Summer)

- Initial Trials experience – on-deck position as IT and 2nd positions as Strokes Judge
- Requirement for FINA Referees and Starters in order to meet sanction requirements of FINA International meets



ON Provincial & National Meets Schedule 2017-18 Season

~~• 2017 World Para Swimming Championships – September 30 – October 6, 2017 – Mexico City (MEX) – cancelled~~

- Para-Swimming Canadian Open – Oct. 2-4, 2017 - TPASC
- CAN-AM Para OPEN Championships – December 14-17, 2017 - Charlotte, NC (USA)
- Ontario Junior International – December 15-17, 2017 – Toronto (TPASC)
- Ontario University Championships – February 8-10, 2018 – Western University, London
- Ontario Winter Festival – February 17-18, 2018 – Nepean NKB



ON Provincial & National Meets Schedule 2017-18 Season

- Canadian University USports Championships – February 22-24, 2018 – University of Toronto
- Ontario Spring Provincial LC Championships – March 1-4, 2018 – ESWIM – Etobicoke Olympium
- Canadian Swimming Championships – April 5-8, 2018 – Montreal, QC
- Eastern & Western Canadian Championships – April 12-15, 2018 – Windsor, ON and Victoria, BC
- Ontario Summer Festival – June 15-17, 2018 – Markham PanAm Pool



ON Provincial & National Meets Schedule 2017-18 Season

- Ontario Summer Provincial LC Championships – June 28 - July 1, 2018 – Etobicoke Olympium
- Ontario Open Water Championships – July 4, 2018 – Professor's Lake, Brampton, ON
- Canadian Swimming Trials – July 19-22, 2018 – Edmonton, AB
- Canadian Junior Championships – July 25-30, 2018 – Winnipeg, MB



Awards and Appointments – Ontario Officials

- Elizabeth Collins Ralph Award 2017 – Harold Demetzer (NW)
- 30 Years Service Award – Jeff Holmes
- 20 Years Service Awards
 - Heather Khoury
 - Todd Waldick
 - Ruthann Waldick



Awards and Appointments – Ontario Officials

- World Para Swimming Events
 - Americas Youth Para Swimming Championship (Sao Paolo, Brazil) – March 2017 – Mary Jane Smith and Jeff Holmes
 - WPS ITO Selection Seminar (Lignano Sabbiadoro near Venice, Italy) – November 10-12, 2017 - Sandra Rousseau, Jeff Holmes, Charles Montpetit
 - 2017 INAS Swimming Championships (Aguascalientes, Mexico) – November 27 to December 4, 2017 – Charles Montpetit
- 17th FINA World Championships – Budapest (HUN) – July 2017 – Paul Corkum
- 6th FINA World Jr. Swimming Championships – Indianapolis (USA) – August 2017 – Daryle Martin
- 29th FISU Games Universiade – Taipei (TWN) – August 2017 – Rob Filion



Awards and Appointments – Ontario Officials

- John Grootveld Memorial Award 2017 – Bill Gauld (WR)
 - Awarded posthumously to Level V Official
 - 25+ years active in officiating

OAHOF 2017 Inductees – **Adam Purdy** – Swimmer
Irene MacLeay – Builder / Official



Inductions to be held at the 2017 Ontario Aquatic Hall of Fame
Celebration Banquet on Saturday, September 23rd

