



CALL FOR EXPRESSIONS OF INTEREST FOR NOMINATION TO SWIM ONARIO BOARD OF DIRECTORS

FROM: The Swim Ontario Nominations Committee
Rick Hannah, Anne Bell, and Steve Indig

DATE: June 1, 2017

Here is your opportunity to be nominated for a position on the Swim Ontario Board of Directors!

What is Swim Ontario?

Swim Ontario is a not-for-profit incorporated organization and is the provincial governing body for the sport of competitive swimming, operating under the national body, Swimming Canada. Swim Ontario strives to lead, motivate and encourage its membership towards excellence on the provincial, national and international stages.

Swim Ontario's Vision:

To be a world leader in swimming development at all levels.

LEAD – MOTIVATE – PERFORM

Swim Ontario's Mission:

To provide world leading programs and services for swimming performance results today and tomorrow. To accomplish this means:

- Providing excellent coaching resources for all swimmers – Novices to Olympians
- Developing sustainable funding partnerships in support of those resources
- Being respected as innovative leaders

How is the Swim Ontario Board structured?

The Swim Ontario Board of Directors is comprised of seven (7) elected Directors. Four (4) Directors are elected for a two (2) year Term, in even number years (2016), and three (3) Directors are elected for a two (2) year Term, in odd number years (2017).

Responsibilities of the Swim Ontario Board of Directors:

The Swim Ontario Board of Directors has the responsibility for setting directions, establishing policy and overseeing the activities of Swim Ontario. More specifically:

- Establish the Swim Ontario Mission, Vision, Values and monitor progress towards desired results
- Support the mission and vision statement
- Prepare governing documents and organizational policies
- Recruit, hire and supervise the Executive Director
- Advocate and liaise with stakeholder bodies
- Oversee mechanism for mediation of disputes, appeals and arbitration

- Assess the Board’s performance and effectiveness
- Direct and control monies, funds, investments and securities
- Approve annual fees, dues, levies and tolls
- Read and understand the financial statements
- Attend Board meetings and actively participate in decision-making
- Share areas of expertise with the Board
- Be an advocate for Swim Ontario and use contacts to promote Swim Ontario appropriately.
- Fulfill the duties of care, obedience and loyalty to Swim Ontario
- Participate in strategic planning activities
- Prioritize and monitor programs and services
- Avoid conflict of interests
- Participate in Swim Ontario’s conferences and meetings

Time Commitment:

Swim Ontario has on average a monthly board meeting. There may be additional committee work required. It is anticipated that a board position would require 4-6 hours/month of your time.

Swim Ontario Nominations Committee:

The Nominations Committee is responsible for ensuring, on a continuing basis, that the Board of Swim Ontario is composed of qualified and skilled persons capable of and committed to providing effective leadership to Swim Ontario. The Nominations Committee’s mandate is to:

- 1) Present a slate of qualified candidates to stand for election to the Board.
- 2) Ensure that the number of nominees precludes acclamation.
- 3) Identify potential Board nominees and Committee members for future consideration.

Eligibility:

To be eligible for nomination, individuals must be the age of majority and a “resident” of Ontario as that term is defined in the Income Tax Act (Canada).

The following persons are disqualified from being a director:

- a) A person who is not an individual.
- b) A person who is under 18 years old.
- c) A person who has been found under the Substitute Decisions Act, 1992 or under the Mental Health Act to be incapable of managing property.
- d) A person who has been found to be incapable by any court in Canada or elsewhere.
- e) A person who has the status of bankrupt.
- f) A person not in Good Standing with Swim Ontario or any other sport organization.

No Director will be an employee of Swim Ontario, Swim Ontario Regions, Swimming/Natation Canada, or any other PSO.

Skills beneficial to a governance board model include those related to finance, business, legal expertise, change management, marketing, communications and the sport of swimming. Previous board experience is an asset.

Nomination Submissions:

All individuals wishing to run for a position as a Director, including all current Directors, will be subject to nomination which requires the submission of a signed “Expression of Interest

Form”, a cover letter and resume by the application deadline of 11:59pm on August 1, 2017 sent to nominations@swimontario.com

Upon receipt of all nominations, the Nominations Committee will conduct a due-diligence by reviewing the nominee’s eligibility, qualifications, their skills and attributes, potential conflict of interests or other significant matters which would preclude the nominee from successfully fulfilling the duties of a Director.

Elections for these positions will take place during the Annual General Meeting, Sunday, September 24, 2017.

A nomination list will be circulated by the Executive Director at least fifteen (15) days prior to the Annual General Meeting. **Nominations from the Floor will NOT be accepted at the 2017 Swim Ontario AGM Meeting. All nominations must be submitted by the submission deadline** so that all voting members of Swim Ontario can make informed decisions, prior to the AGM.



EXPRESSION OF INTEREST

NOMINATION FOR SWIM ONTARIO 2017 ANNUAL GENERAL MEETING

To be submitted by 11:59pm August 01, 2017 to nominations@swimontario.com:

1. I, _____ am interested in being nominated for the position of Director (Swim Ontario Board of Directors) for the time period of 2017-2019.

2. Please check the boxes applicable to your expertise/training:

General Attributes:

- | | |
|--|---|
| <input type="checkbox"/> Commitment to Swim Ontario's Strategic Plan | <input type="checkbox"/> Business Acumen |
| <input type="checkbox"/> Knowledge of sport | <input type="checkbox"/> Policy Development |
| <input type="checkbox"/> Board experience | |
| <input type="checkbox"/> Team player | |

Specific:

- | | |
|---|--|
| <input type="checkbox"/> Leadership | <input type="checkbox"/> Government Relations |
| <input type="checkbox"/> Funds Development | <input type="checkbox"/> Accounting & Finance |
| <input type="checkbox"/> Legal | <input type="checkbox"/> Strategic Change Management |
| <input type="checkbox"/> Human Resources Management | <input type="checkbox"/> Marketing/Communications |
| <input type="checkbox"/> Entrepreneurship | <input type="checkbox"/> International Sport Perspective |
| <input type="checkbox"/> Political Capital | |

3. Please attached a cover letter outlining the following information:

- Why you are interested in becoming/remaining a Swim Ontario Director.
- Your understanding of competitive swimming in Ontario
- Areas of expertise and/or training you have that will contribute to the Board's activities.

4. Please include a copy of your CV

5. Please include three references:

	Name	Phone	Email
a.			
b.			
c.			

Signature